

Mangrove Ecosystem Excursion Risk Management Plan

Name of School:..... Name of Principal:..... Description and Location of Excursion: Rock platform: Woolgoolga / Sawtell / Nambucca Date of excursion:.....	Group/class:..... Number of students in group/class:..... Name of excursion Co-ordinator:..... Signature:..... Contact number:..... Accompanying staff / volunteers:.....
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Activity	Hazard Identification Type/cause	Risk Assessment Use Matrix	Elimination or control Measures	Who	When
Coach transport to and from	-Hit by vehicle -Squashed getting on	6 2	Meet group on grassed area in front of school Mark roll as getting on Make sure the vehicle is appropriate for the group Clarify and then enforce rules for safe conduct	All Teachers	Prior
Observing animals and plants within the mangrove ecosystem	-Bites/ stings -Slip / trip on boardwalk -Cut by Shellfish -Fall into water, mud, trees and/or rocks -Becoming isolated -Sunburn -Dehydration	4 4 4 6 2 4 2	<ul style="list-style-type: none"> - Students to wear hat, long sleeved shirt, apply sunscreen, and carry water - Carry first aide kit, mobile phone and extra water - Instruct the group prior on the need for safety. - Don't walk on pneumatophores, algae or any other marine life. - Everyone must have enclosed footwear, old shoes or water shoes - A Low tide only activity. - Have a staff: student ratio better than 1:15. - No taking specimens and minimal handling of live specimens - Students not to enter the water 	All Teachers All	Note In Class In Note

Plan Design modified by M. Green with permission by: N Vaughan. Position: **CLAST** Date: _____

Original plan prepared in consultation with: Mr Mike Walbank Mrs E Lyne

Communicated to principal: Y / N **Teacher associate check and sign:.....**

Monitor and Review- Monitor the effectiveness of the controls and change if necessary. Review the risk assessment if an incident or a significant change occurs

Please Note:

This document was developed in consultation with the NSW Department of Education and Training school excursion policy. Teachers making **RISK ASSESSMENTS** as part of School Excursion Planning should note that The National Marine Science Centre **cannot make the assessment for you**. Teachers must make their own risk assessment based on the information provided. Please contact the National Marine Science Centre on 02 66 483 917 if you have any questions.